

NNO Meeting – Friday 19 October 2007 Agenda Item 7 – Minutes of the Previous Meeting

1. Welcome

Members were welcomed to the meeting by Rosemary Bryant, and Fiona Armstrong (ANF) from the secretariat of the National Nursing Organisations.

2. Attendance

PRESENT

Mary Fenech	Australasian Hepatology Association
Garry Fehring	Australasian Rehabilitation Nurses Association
Belinda Davis	Australasian Sexual Health Nurses Association Inc
Lesley Everingham	Australian Association of Stomal Therapy Nurses
Wendy Sansom	Australian Association of Stomal Therapy Nurses
Elizabeth Ruschena	Australian Association of Maternal Child & Family Health Nurses
Allison Slykerman	Australian Association of Maternal Child & Family Health Nurses
Shelley Reid	Australian College of Neonatal Nurses
Tina Kendrick	Australian College of Critical Care Nurses
Vicky Jackson	Australian College of Operating Room Nurses
Sue Scott	Australian Confederation of Paediatric & Child Health Nurses
Jan Alford	Australian Diabetes Educators Association
Nicole Brooke	Australian Nurse Teachers Society
Anne Sargent	Australian Nurses for Continence
Joan Ostaszkiwicz	Australian Nurses for Continence
Merrill Rowland	Australian Nurses for Continence
Christine Ashley-Coe	Australian Nursing and Midwifery Council
Fiona Armstrong	Australian Nursing Federation (NNO Secretariat)
Andrew Cashin	Australian Nurse Practitioners Association
Desley Hegney	Australian Rural Nurses and Midwives
Mignon Aistrop	Australian Women's Health Nurses Association
Margo Asimus	Australian Wound Management Association
Gabrielle Prest	Cancer Nurses Society of Australia
Roslyn Lockhart	Congress of Aboriginal and Torres Strait Islander Nurses
Margaret Tabone	Flight Nurses Australia
Anne Wilson	Gastroenterological Nurses College of Australia
Maryanne Craker	National Enrolled Nurse Association
Joanne Foster	Nursing Informatics
Evelyn Hovenga	Nursing Informatics
Cathie Pigott	Palliative Care Nurses Australia
Rosemary Bryant	Royal College of Nursing, Australia
Elizabeth Foley	Royal College of Nursing, Australia
Mark Smith	Royal District Nursing Service
Tracey Osmond	The College of Nursing

OBSERVERS

Belinda Moyes	Chief Nursing Office
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GUESTS

Julianne Bryce	Australian Nursing Federation
Amanda Adrian	Australian Nursing Federation

2.1 Apologies

Debra Thoms	Chief Nursing Officer
Joanne Male	Department of Health and Ageing
Dr Wafa El-Adhami	Department of Health and Ageing
Dianne Knight	Department of Health and Ageing
Sharon Eriksson	Australasian Neuroscience Nurses' Association
Jo Perks	Australasian Sexual Health Nurses Association Inc
Kim Ryan	Australian College of Mental Health Nurses
Jennifer Rabach	Australian College of Operating Room Nurses (resigned)
	Australian Faith Community Nurses Association
Belinda Caldwell	Australian Practice Nurses Association
Lynda Hardy	Australian and New Zealand Urological Nurses Society
Gordon Firth	Australian and New Zealand Urological Nurses Society
Sue Monaro	Clinical Nurse Consultants Association of NSW
Toni McCallum Pardey	College of Emergency Nursing Australasia
Denise Dignam	Council of Deans of Nursing and Midwifery
Gisella Laughton	Community Nurse Audiometrists Association
Margaret Male	Geriatric Inc
Moya Conrick	Nursing Informatics Australia (resigned)
Mary Roberts	Thoracic Society of Australia and New Zealand
Jane Civitico	Thoracic Society of Australia and New Zealand

3. Confirmation of Agenda

4. Minutes of the previous meeting – 11 May 2007

The minutes of the previous meeting held on 11 May 2007 were accepted as a true and accurate record of the meeting, with two changes to the attendance amended and approved.

ACTION: minutes to be posted on the website once amended.

5. Business arising from the previous meeting

All action items completed.

6. Member Reports

Chief Nursing Officers – Meet four times per year face to face as well as via teleconferences. After each meeting a key message is put up on the website. Now auspice two groups, Mental Health Nurse Advisors and the Maternity/Midwifery advisors. Challenges re nursing education. Work on continuing competence. Reporting back to Health Workforce Principal Committee the recommendations on key areas of reform. Another paper on labour force census – the return rate declining especially among younger nurses.

RCNA – Letter writing campaign for nursing education in TAFE. College of Nursing raised that if accreditation was provided it was not against the legislation. Rosemary responded that that is why lobbying efforts were directed.

ACCCN – AGM is coming up. New board will be voted in. Reviewing the constitution with focus on governance. Sent press release in response to Howard Government policy. Tina Kendrick last attendance at NNO meeting.

CATSIN – National conference. Delegates' statement on indigenous issues. Review of organisation with executive undertaking governance training.

The College of Nursing – Hard copy of report was circulated.

ADEA – Reviewing core competencies. Medicare item no.s, many diabetes educators now moving into private practice. Conference in New Zealand.

AAMCFHN – Conference in Sydney. Reviewing Constitution. Construction of website. Represented on National Steering Committee. National Action Plan accepted by Beyond Blue. Federal and State funding of project. (training, assessment & pathways to care by May 2008). Query re about pool of contacts for governance work, suggestions included the Associations Forum (peak body for not for profit organisations) and Not For Profit Network who offer advice, education, seminars etc.

Flight Nurses – Governance review. Undertaking governance training. Annual conference, Membership increase.

ACORN – New president, secretary, executive & board. Changes to staffing standards in light of unlicensed health care workers. Working on resources for standards & competencies. Employed research assistant to update standards & competencies.

ANTS – Reviewing constitution and name change, may consider international members. Conference. Looking at developing resources for members. Research on nurse educators.

AWMA – New constitution. Subcommittee looking at training & accreditation. Employed media company to promote “Wound Awareness Week”. 1st conference in Darwin, NT in May 2008.

Palliative Care – New website. 2nd national conference in Adelaide, South Australia 2008.

RDNS – Commenced secondment to external relations looking to promote community nurses. ACCNS closure.

ASHNA – Developing website. Working on governance issues. Working on increasing membership (currently 150 members). Competency standards circulated for comment. List serve very popular with comments/discussions re Hepatitis C & vaccinations. Attended Australasian Sexual Health Conference. AGM is coming up. Board member going for governance training.

Stomal Therapy – AGM & conference. Updating website. Professional development for members. Revision of standards of practice. Including NNO report included in stomal therapy journal.

ANFC – Providing grants for members to do CPD. 240 members nationally. Representatives on DoHA committees & National Continence Advisory Committee. Website review. Undertaking governance work. Collaborate with national organisation for continence. Developed subcommittee to advise on professional issues & provide advice/ mentorship to members. Reviewing competency standards. Input in a national scheme on continence aids. Attendance at international conferences. Request assistance regarding specialisation status (not gerontics) concerned at place in N3ET framework and the effect at national registration level.

Discussion re. national registration - 4 categories of nurses are: ENs, RNs, Midwives, NPs.

AHA – Concerns re. specialisation and how emerging areas will be classified. Involved in consortium Hep B alliance & NSW Cancer Society. Applied to ministerial advisory committee on HIV & Hep C and approved. Draft competency standards being tested in focus groups. Hope the standards will form basis of some education programs. Concerns about some nursing specialist education. Setting up a website with funding from pharmaceutical company. Conference in Perth. Nominations for executive at AGM. Increase in membership.

ARNM – CEO resigned, acting part time at present. Membership drive has been successful with AINs now included in membership. Australian Government funds for secretariat, need to improve governance or lose the funding. Established memorial scholarship in honour of Edie Smith. Putting endnote library on website. Running mental health workshops until end 2007.

GENCA – Reviewing competency standards. Undertaking board training in every state. Rewriting constitution. Credentialling. Attended RCNA expo. Represented on national bowel screening program committee.

ACNN – Competency review, 2nd edition to be published shortly. Part of international council, with conference in India (960 nurses – 800 were Indian).

AWHNA – 100 members, majority of members in rural and regional areas. Updating guidelines. Competencies now available on website. Education subcommittee. CPD committee, CPD day in 2008. AGM. Scholarships available. Invite from Greater Western Area Health Service in NSW to attend education forum to discuss models of care, guidelines, competency standards etc.

ANMC – Report was circulated before the meeting. Forums for continuing competence are underway. Seeking funding for National Decision Making Framework. Attended ICN conference. The ANMC provides secretariat support to the Western Pacific South East Asian Region Regulators (WP/SEAR), and as part of this is co-ordinating a mentoring program for the region. The next WP/SEAR meeting will be in Singapore in 2008.

NENA – 1st ever press release sent out on nursing education. Thank NNOs for support. Concerns re ‘dumbing down’, lack of nurse educators, need more scholarships, need funded graduate programs for ENs like RN program, recommended ongoing lobbying to oppose the fed government proposal. New NENA office, phone, email & website. More formal face, employed company to run office, manage membership and run conference. May apply for funding for governance. Involved in ANMC accreditation project. Conference 16-17 October 2008 Perth.

ACPCHN – 1000 members nationally. National executive meeting once a year. 2nd yearly conference in Darwin, May 2008. 5 position statements out and available on website. Competencies being reviewed. On completion of the NNO governance survey, found some gaps in own governance. Considering name change & may update constitution. Thank NNOs for their progress and support. Quarterly journal.

ANPA – Membership of 320. Working on governance, have constitution but developing policies. Considering name change & status. Moving from Incorporated in NSW to Company Limited by Guarantee. Engaging in debate on MBS & PBS. Continuing dialogue with Roxon & Abbott. Phys Ass role of concern. AMA input a hegemonic attempt to control health care. ACORN surgical assistant, trying to see how this will fit in NP role.

NIA – Last meeting for Evelyn Hovenga as she is retiring. Ad from NEHTA seeking nurses to join committees. Nurses need to engage in ehealth agenda. Canadian nurses collecting national data on nursing interventions. Need to computerise our clinical knowledge effectively. Nurse leadership conference. New executive board voted in.

CNSA – Congress & AGM. Discussion on credentialling. Governance issues, new executive are doing governance training. Stable membership of 700-800, need to do a membership drive. New regional group in Perth. Looking at collaborative partnerships. Position statement on cancer care coordinators. Supporting & mentoring Indian cancer nurses. Struggling to get manuscripts to journals.

ARNA – 17th National conference in Brisbane, good papers presented and good feedback. Governance. 400 members. Revised constitution, awarding life membership. New national executive committee, need governance training. May establish subcommittee on informatics. Strategic planning day in December. Competencies. International conference on Rehabilitation in London, attended as an observer. Quarterly journal. Looking to work with other organisations on research.

ACTION: Invite Safety and Quality Commission to next NNO meeting.

ACTION: Secretariat to raise concerns re. specialty framework with the HWPC (Peter Carver).

7. Governance Framework / Constitution

Amanda outlined process to date.

Midwifery – RB spoke about the fact that the Australian College of Midwives were members in the past. ACM originally a member of NNOs until 2005.

RB asked if NNOs want midwives to rejoin or do we want midwives in the constitution.

AA proposed a preamble to cover that and to include opportunity for review as per in Gov. Framework.

Suggestion re formally invite ACM back to NNOs. Leave NNO name as is for now. Preamble to include process for future language changes in the constitution.

Agreement to leave governance principles as is. Vision 2 was chosen.

Structure – take out treasurer and media liaison.

Media liaison should be the chair and not in the constitution but in a policy.

Postal vote to be conducted post meeting among members, to provide reasons or amendments if voting no. Need 75% of 100% for endorsement.

ACTION: Include NNO glossary in gov framework, FA to provide AA with glossary

ACTION: Develop ToR for subcommittees

ACTION: FA to write to DoHA to confirm support for governance work and provide a copy of governance framework for approval

ACTION: Members to advise secretariat of date of joining and secretariat to update the registry

ACTION: Secretariat to conduct a postal vote post meeting for endorsement of the final draft # 11 for response within two weeks.

8. Secretariat/Budget/Funding Reports

DoHA - \$30,000 (2 meetings per year)

N3ET - \$20,000 (meeting/travel/secretariat/gov. training)

Report due to DoHA on 1 November 2007.

1st E Bulletin was sent out to members.

Tina Kendrick from ACCCN & Anne Wilson from GENCA have agreed to be NNO mentors.

ACTION: Add ACCCN & GENCA to mentors program

ACTION: NNO funding report to go on website and include all meeting expenses, secretariat expenses and consultants (Amanda Adrian & Kathy Rainbird-survey analysis).

9. NNO Website

In progress.

10. Governance Survey

Results are being collated. 31 responses from 52 members.

11. Subcommittee Reports

11.1 Ehealth –

ANF Nurses and I.T. Report now available.

Ehealth position statement will be circulated to NNO members for comment after meeting.

ACTION: NNOs to write to Moya Conrick in recognition of her contribution

ACTION: FA to circulate ehealth position statement for response.

11.2 Research –

Proposal for NNO hosted Nursing Research Symposium in March 2008. Nursing symposium subcommittee includes Nicole Brooke ANTS, Mark Smith RDNS.

Research position statement & issues paper, to be recirculated with 2 weeks for feedback.

ACTION: FA to circulate research papers for response.

ACTION: Research subcommittee to meet to discuss obtaining funding for a symposium & plan to hold in early 2008.

12. Federal Government proposal to put enrolled nurse education back into the hospital setting

Rosemary met with the department about this. Expressions of interest have gone out.

NNO meeting expressed support for NENA's concerns re nursing education and declared support for NENA's position opposing the federal government proposal re enrolled nurse education.

13. Midwifery – do the NNOs represent and/or provide leadership and/or advocate for midwives?

ACTION: RB to write/contact ACM asking if they wish to rejoin.

14. Achieving specialisation status for nurse continence advisors (ANFC)

15. AJAN online

ACTION: recirculate AJAN email.

16. Correspondence

Resignation from Jennifer Rabach (ACORN) and Moya Conrick (NIA).

Fertility Nurses of Australasia resignation.

Australian College of Occupational Health Nurses (ACOHN) closure.

Australian Urological Nurses Society (AUNS) name change to Australian and New Zealand Urological Nurse Society (ANZUNS).

ADEA publication recently published *The Credentialed Diabetes Educator in Australia – Role and Scope of Practice*

ACTION: Letter to Jennifer Rabach to thank for contribution to NNOs

17. Applications for membership

Considerations of new membership applications by the Australian and New Zealand Society for Vascular Nursing.

Membership on hold until the governance framework is finalised (develop clearer membership criteria and member obligations).

ACTION: notify ANZSVN of process for considering applications, and will consider once gov framework is endorsed. Invite to next meeting as an observer & application will be considered at that meeting.

18. Other Business

Indigenous Health – NNO show of support for CATSIN delegates statement.

NNO subcommittee to develop NNO position statement (Roslyn Lockhart, Belinda, Sue Scott, Elizabeth, Tina Kendrick). Could then be used to lobby and demonstrate concern to other health care stakeholders.

ACTION: Circulate the reconciliation statement put forward at the CATSIN conference.

ACTION: Develop NNO position statement.

19. Meeting for 2008/09

Friday 2 May 2008 – Sydney, Monday 20 October 2008 – Melbourne,

Friday 8 May 2009 - Sydney

