

CoNNO Meeting – 2 May 2008

Meeting Minutes

1. Welcome

Members were welcomed to the meeting by Fiona Armstrong (ANF) from the secretariat of the Coalition of National Nursing Organisations.

2. Confirmation of Agenda

3. Attendance

PRESENT

Sandra Lever	Australasian Rehabilitation Nurses Association
Jo Perks	Australasian Sexual Health Nurses Association Inc
Elizabeth Ruschena	Australian Association of Maternal Child & Family Health Nurses
Allison Slykerman	Australian Association of Maternal Child & Family Health Nurses
Lesley Everingham	Australian Association of Stomal Therapy Nurses
Amanda Rischbieth	Australian College of Critical Care Nurses
Kim Ryan	Australian College of Mental Health Nurses
Shelley Reid	Australian College of Neonatal Nurses
Tracy Aylen	Australian Diabetes Educators Association
Paul Smollen	Australian Infection Control Association
Fiona Armstrong	Australian Nursing Federation (CoNNO Secretariat)
Anne Sargent	Australian Nurses for Continence
Diane O'Donohue	Australian Nurses for Continence
Andrew Cashin	Australian Nurse Practitioners Association
Jacqui Guy	Australian Nurse Teachers Society
Belinda Caldwell	Australian Practice Nurses Association
Desley Hegney	Australian Rural Nurses and Midwives
Rose Cole	Australian Women's Health Nurses Association
Margo Asimus	Australian Wound Management Association
Gabrielle Prest	Cancer Nurses Society of Australia
Jonathan Magill	College of Emergency Nursing Australasia
Suzanne Rochester	Council of Deans of Nursing and Midwifery
Lyn Hinspeter	Council Remote Area Nurses Australia
Margaret Tabone	Flight Nurses Australia
Lynn Rapley	Gastroenterological Nurses College of Australia
Shannaen Gilbert	Geriatrician
Maryanne Craker	National Enrolled Nurse Association
Robyn Cook	Nursing Informatics Australia
Sandra Campbell	Renal Society of Australasia
Elizabeth Foley	Royal College of Nursing, Australia
Tracey Osmond	The College of Nursing

OBSERVERS

Christine Ashley-Coe	Australian Nursing and Midwifery Council
Mark Smith	Royal District Nursing Service
Kate Adams	NSW Nurses Association
Brett Holmes	NSW Nurses Association

GUESTS

Chris Baggoley	ACSQHC
Eithne Irving	Department of Health and Ageing
Yvonne Aggett	Department of Health and Ageing

Mukesh Haikerwal	NEHTA
Andrew Howard	NEHTA
Debra Thoms	NSW Chief Nurse

3.1 Apologies

Patricia Davidson	Australasian Cardiovascular Nursing Network
Mary Fenech	Australasian Hepatology Association
Lynda Hardy	Australia and New Zealand Urological Nurses Society
Cynthia Smyth	Australian Association of Stomal Therapy Nurses
Sue Scott	Australian Confederation of Paediatric & Child Health Nurses
Heather Banham	Australian Faith Community Nurses Association
Mignon Aistrop	Australian Women's Health Nurses Association
Toni McCallum Pardey	College of Emergency Nursing Australasia
Roslyn Lockhart	Congress of Aboriginal and Torres Strait Islander Nurses
Denise Dignam	Council of Deans of Nursing and Midwifery
Amanda McKnight	Gastroenterological Nurses College of Australia
Margaret Male	Geriatrician
Evelyn Hovenga	Nursing Informatics Australia
Tracey Nicholls	Otolaryngology Head and Neck Nurses Group
Cathie Pigott	Palliative Care Nurses Australia
Stephanie Fox-Young	Royal College of Nursing Australia
Mary Roberts	Thoracic Society of Australia and New Zealand

4. Introduction of CoNNO Council

The members of the new Council are Kim Ryan (Chair) - ACMHN, Tracey Osmond (Deputy Chair) - College of Nursing, Robyn Cook - Nursing Informatics Australia, Lynette Hinspeter - CRANA, Stephanie Fox-Young - RCNA, Lynn Rapley - GENCA, Amanda Rischbieth - ACCCN, Cynthia Smyth - AASTN, Fiona Armstrong (Secretariat) - ANF.

Discussion regarding Constitution; travel policy; Roles and responsibilities of council members; ToR for committees; Budget; Strategic Plan; Membership application; Media protocol; Governance training.

CoNNO Council meeting to precede Coalition meeting (propose 21 October 2008); consider November 5th and 6th 2009 for CoNNO meetings; monthly meeting summary of council business to website.

ACTION: Fiona to email Amanda Adrian re request for review of draft changes to constitution.

ACTION: Letter to Rosemary Bryant (former Chair) to thank for her contribution to CoNNO.

5. Presentation From ACSQHC

Chris Baggoley, Chief Executive of the Australian Commission of Safety & Quality in Health Care presented to CoNNO.

6. Presentation from NEHTA

NEHTA presenters: Andrew Howard, the new CEO and Mukesh Haikerwel, Clinical Lead.

NEHTA seeking nominations from CoNNO to NEHTA workshops. 3 rural and remote, 3 urban – Brisbane, Alice Springs on 11 & 12 June, expenses provided.

ACTION: Mukesh to provide dates of NEHTA workshops for CoNNO members to attend.

ACTION: Fiona to advise Mukesh of names for invitations.

ACTION: Invite NHHRC to attend next CoNNO meeting in October 2008.

7. Minutes of the previous meeting – 19 October 2007

The minutes of the previous meeting held on 19 October 2007 were accepted as a true and accurate record of the meeting, with changes amended and approved.

Change to RCNA report about letter writing campaign.

Moved: Elizabeth Foley

Seconded: Gabrielle Prest

ACTION: Minutes to be posted on the website once amended.

8. Business arising from the previous meeting

The list of action items from the previous meeting have been addressed.

The items were to: invite the ACSQHC to May meeting; write to Peter Carver; add a glossary to the Governance Framework; develop TOR for subcommittees; write to DoHA and provide a copy of the Governance Framework; write to members to ask for joining dates for schedule – still waiting; conduct a postal vote for endorsement of the Governance Framework; put the governance survey report on the website; write to Moya Conrick; circulate the e-health position statement; circulate the research paper; conduct the research subcommittee meetings and plan a symposium for 2008; contribute to write to Jennifer Rabach; write to ANZVNS re membership; circulate the CATSIN statement from delegates; develop a CoNNO position statement on Indigenous health.

Letters sent to ACM and Peter Carver of which there has been no correspondence back. Eithne Irving suggested a contact for HWPC.

Mentoring Program - Amanda Rischbieth ACCCN to be a mentor as Tina Kendrick volunteered but is now longer a CoNNO rep. .

ACTION: CoNNO Secretariat to follow-up on HWPC contact.

9. Correspondence

Letters sent to retiring CoNNO delegates and the NHHRC.

10. Member Reports

Chief Nurse Office – Belinda Moyes is now the Chair. Working with DoHA on implementation to “Bringing Nurses Back into the Workforce” program. Clinical placement. Clinical education. Research – progress recommendations of N3ET. National registrations in 2009/2010.

ANF – see written report.

CRANA – New CEO Carole Taylor. Conference in Palm Cove in September “The Remote Health Challenge - is Primary Health Care the answer”. Training, orientation, cultural awareness & debriefing for both 1st and 2nd phases of the intervention in NT. Reviewing constitution – to reflect growth of CRANA adding a fellowship category to membership. Members have asked to look into area of credentialing for remote area nurses. External evaluation, expand FLEC programs, develop IT and online services.

ACCCN – Happy to support other members in governance and mentoring support.

College of Nursing – new CEO, new strategic plan, new division finance, new division professional services (Gabrielle Prest). Happy to share info on governance.

Geriaction – Executive future planning.

CDNM – see written report.

GENCA – Working on constitution, becoming company limited by guarantee – membership concerned. Competency standards available for purchase. Preparing ‘How do you do it’ books on clinical procedures. Doing risk assessment in workplaces.

ANPA – Moving to company limited by guarantee. Draft constitution being prepared. Changed name to Australian College of Nurse Practitioners (ACNP). 2008 conference in Melbourne and 2009 in Sydney. May link with mental health nurses conference in terms of timing. Busy lobbying – challenging “for and on behalf of” and MBS & PBS access.

APNA – Fastest growing area of nursing practice, 40% growth in 2 years. Funded under Medicare through GPS so from Commonwealth government, started in 2001. Changed constitution – 5 practicing practice nurses and 3 with no nursing background (marketing, lobbying – invaluable!). Lots of national policy stuff happening. MBS review for practicing nurses. Got policy student from University Melbourne to help with policy work. Two websites – one wiki and discussion board.

ASHNA – Joining with HIV nurses. Name may change? Public don’t understand what sexual health nurses do. Producing CD. Sexual health NP position hoped in NSW. Conference - member of organising committee (predominantly medical). Using list serve for ads, call for info & exchange ideas. Planning day with executive.

AICA – Using conno governance framework identified gap in rules – work to address. Working with ACSQHC on 3 committees. PhD study on core competencies for infection control practice will be free. Journal changed to Health Care Infection Journal – now published by CSIRO. Infection control standards adopted by WA Government.

CENA – New editor for Emergency Nursing Journal. International conference in 2007 had 500 delegates was the largest so far. Emergency Triage Kit launched at conference. Published ANZ text on emergency & trauma nursing Elsevier. Conference in August 2008. Rep on Standards Australia - 2 committees. Working with organ & tissue body. Developing position statements. Undertaking consultation with members during process. Collaborating with NHMRC on evidence & practice series & on national standards pain management with NHMRC.

AWHNA – Annual professional update. 21st anniversary celebration. AGM elected new executive. New public officer. Members attended governance training – very useful, using governance standards. Subcommittees on education – not enough post grad education in women’s health. Lobbying for more education – need to consider core units with other. Met with Debra Thoms (NSW Chief Nurse) – developing position statement on women’s health. Will do needs assessment of workforce (women’s health nurses). Most work in rural sector – education needs.

ANFC – AGM decided against incorporation. Attending governance training then to chair governance subcommittee to look at constitution. Revamped website. Position statement on reuse of catheters & drainage bags. Catholic University in Sydney now offering Grad Dip in Continence Management.

NIA – Robyn Cook taken over from Moya Conrick as Chair. Robyn undertook governance training. SIG of broader body so have by-laws not constitution. Develop strategic plan – looking a nursing language and datasets. Need to link more with NEHTA. Need to develop competencies for informatics. Other issue is ensuring planning for change management built into ehealth initiatives. Conference 30 August. Heading Australian survey of acute care nurses perception of health IT and implications for interdisciplinary education. Australian Centre for Regulation Innovation – free access to ARCHI for one month www.archi.net.au. Email invite to CoNNO for distribution to members.

AASTN – Members undertaken CPD, credentialing. Website updates. Conference 2nd yearly. AGM by teleconference – teething problems.

RDNS – the Australian Council of Community Nurses folded in 2006. Observer status at CoNNO.

Strategic alliance between four community providers.

CNSA – Governance training – had a workshop for incoming & outgoing executive. Raised issues on governance structure. May go to Company Limited by Guarantee. Need to work on constitution. Funding for EdCan project – core curriculum for undergraduate and postgraduate nursing education, practice framework (not competencies) for capacity and capability, cancer nurse workforce audit, working at recognition of cancer nurses (not credentialing). Cancer Australia project. CN congress.

ADEA – Recognise Jan Alford - former delegate. Meeting in August of 1500 delegates, 60% nurses. Workshop for board on governance and strategic planning. National mentoring program being rolled out. Review of roles. Revise publication on role and scope of practice for diabetes educators. New publication. Website to be updated.

ARNA – Considering governance structure – will stay incorporated for now. Discussion with other specialist organisations re reciprocal membership. Incorporated SIG in associations – neuro & spiral nurses to become members & form their own chapter within ARNA. Changed constitution to allow this. Chapters are state based – issues for national membership. Conference October 16-17 in Adelaide, calling for abstracts. Review mission statement, aims and objectives.

Neonatal Nurses – Identity crisis - new executive considering new directions re name & purpose. Remain incorporated association – structure of company ltd is too onerous in terms of reporting. Review constitution – ongoing process. Will go to 2 face to face meetings a year.

ARNM – New CEO Marg McLeod. Conference in October in Adelaide. Represented on ICN Network group for rural nurses. Desley to run international strand @ Canadian conference. Now have 1500 members. Weekly bulletin. Lots of feedback.

Renal Nurses – Website. Newsletter. Peer reviewed journal. Conference on 26-28 June in Sydney. Gone to 3 year membership – good to retain members.

ANTS – Reviewing constitution again – looking at new member categories. Bulletin. Seminar. Conference on 911 September in Sydney. Looking at chat facility on website. Develop nurse teacher competencies some time ago – research project to review again.

AAMCFHN – Executive face to face in May in Adelaide. Governance training and finalising strategic plan. Website.

NENA – Pleased that the proposed hospital based EN schools is “dead in the water” and reiterate thanks for the support. New NENA office working well. Website being developed. Currently looking at a promotion package to increase membership base. 8th National conference to be held in Perth 16-17 October – need more EN presenters at conference. There has been discussions /information with EN educators since the implementation of the national course, as a result of this there will be a break out session for EN educators & other interested people to discuss the progress of the course and the WA advanced diploma courses.

ANMC – Lobbying with APNMF on national registration & accreditation. Finalising many national projects to have a suite of national standards ready for national registration and accreditation. Code of ethics and code of conduct is ready to be launched. All endorsed by respective organisations. Federal Health Minister to launch end June / begin July - hope chief nurse will attend. Framework for Continuing Competence – lots of feedback. Another draft for consultation very soon. National standard for accreditation of courses – phase 3 developing standards and criteria. Denise Ryan from the Steering Committee decided it needed four separate components – RNs, ENs, Midwives, NPs. Four consultations – hope to finish end November. Prof bound project on hold – Margaret McM consult retired. A lot of overlap with Code of Ethics and Code of Conduct – aligning PB with codes. Project to develop standards for international nurses to be completed by end June.

RCNA – Conference on 25-27 September in Perth. Campaign re Bachelor of Nursing in TAFE is continuing. Curriculum with Victorian curriculum accrediting authority. Program will most likely go ahead. Nurse info website developed with funding from DoHA www.nurseinfo.com.au
Encourage CoNNO members to check and request link from this site. IND 12 May re nursing in primary health care. Trialling new governance structure with advisory body (24 members) under board to engage members with governance of organisation.

ACMHN – New constitution changed from council to board. Credentialing program. 250 nurses. Better access program working well. National practice is finalised. Primary focus on education on mental health nursing for all nurses. Need to upskill all nurses. Developing accreditation system to accred courses and people. Working with Tasmanian Nurses Board. Est intern network of mental health nurses.

ACTION: Email invite to CoNNO members for one month free access to the Australian Centre for Regulation Innovation website.

11. CoNNO subcommittee reports

Process for election of CoNNO Council undertaken and appointment of Chair and subcommittee chairs undertaken; e-health and research position statements on website, latter sent to NHMRC; e-health statement provided to NEHTA and suggest it could be circulated to new coalition for e-health; research agenda underway; media gone out today re Council; work commenced by Council; statement on Indigenous health underway; developed a draft package for new members.

New member package to include glossary of acronyms.

Discussion re nurse prescribing. Symposium on advanced nursing practice in Primary Health Care (ANPA/APNA/ANF).

12. Budget and funding reports

Funding agreement with DoHA expires in June. A proposal for a new funding agreement being developed by the Secretariat with CoNNO Council. The next report to department will be available from Secretariat at the end of June.

13. CoNNO website progress

Secretariat asks that all CoNNO organisations let their members know that new website up and running – please use it and provide feedback to the Secretariat.

14. Membership survey (scheduled for August)

Survey to go out before next meeting – will be a new format to roll membership application form and survey into new form to become both a renewal and application form to capture both the criteria for membership and obligations of members.

ACTION: Secretariat to send survey out in August with the inclusion to ask Where members are employed?

15. Review of constitutions – guidelines and resources (ANTS)

Suggest CoNNO share resources. Legal advice re development of competencies and constitution. ANTS to gather thoughts on what to seek in terms of information from other members or from CoNNO.

ACTION: ANTS to write to CoNNO asking for advice/support re development of resource centre for CoNNO members to share.

16. Update on competencies developed for specialist nurses – any guidelines for this and publication of competencies (ANTS)

Discussion.

17. Feasibility of reciprocal membership of associations State and National structures in organisations (ANTS)

Discussion.

18. Updates on the framework for nursing specialisation (ANFC)

None available.

19. Application for membership from Australian and New Zealand Society for Vascular Nursing

Consideration of new membership application by the Australian and New Zealand Society for Vascular Nursing.

ACTION: CoNNO Secretariat to advise new member that their application for membership has been accepted.

ACTION: CoNNO Secretariat to add new member to directory list and to the website.

20. Next meeting

Monday 20 October 2008, Melbourne

Friday 8 May 2009, Sydney