

CoNNO Secretariat Report for September 2012 to May 2013

Secretariat Team Overview

The CoNNO Secretariat team is based at the Federal Office of the Australian Nursing Federation (ANF) in Melbourne. The team consists of: Anastasia Shianis, Administrative Assistant to the ANF Federal Professional Team; Julianne Bryce, Senior Federal Professional Officer; Elizabeth Foley, Federal Professional Officer; Sotiria Stefanis, ANF Finance Officer; and Kristy Male, Administrative Assistant to the Federal Communications Team. Anastasia organises CoNNO Council and members meetings including travel and accommodation, attends to agendas and minutes, maintains CoNNO files, coordinates email traffic and the CoNNO website, and accommodates the requests of CoNNO Council and members. Julianne and Elizabeth field enquiries, draft documents and prepare reports and submissions to the Department of Health and Ageing. Sotiria maintains accounts, financial records and prepares balance sheets for Council and the Department. Kristy provides IT support, formats reports, submissions and surveys and along with Anastasia, maintains the CoNNO website. In addition to the CoNNO Secretariat role, Julianne is a member of the CoNNO Council and holds the position of Secretary. Once again, many thanks to the CoNNO Secretariat Team, the Chair and the Council for their continuing work on behalf of CoNNO.

CoNNO Council meetings

CoNNO Council meetings were held face to face on 6 December 2012 and 5 April 2013 and via teleconference on 6 September 2012. Topics for discussion included: member meetings, strategic plan review, council elections, representational work updates, new meeting dates, budget updates, member survey, position statements and CoNNO policies.

Council Elections

The RCNA and CON representatives on Council vacated these positions in June 2012. Lyn Hinspeter, Council representative from CRANAplus announced her retirement and Belinda Caldwell, Council representative from Australian Practice Nurses Association left her position, at this time. Subsequently an election was held to fill the four vacancies in July 2012 with four nominations received. The four new Council members were: Julianne Badenoch, Christopher Cliffe, Linda Oliver and Marija Juraja.

In line with the CoNNO Governance Framework, two further Council positions were also due for re-nomination in October 2012. The incumbent Chair, Kim Ryan, was required to vacate this position. An election was held in October with two nominations received for the two available positions. Kim Ryan was re-elected to Council and Terry Swanson appointed as a new member of Council. Kim was thanked for fulfilling the role of CoNNO Chair for the last four years.

Following this second election for the year, Council conducted a ballot and elected a new Chair, Julianne Badenoch and Deputy Chair, Christopher Cliffe.

CoNNO Council

Julianne Badenoch (Australian Practice Nurses Association), CoNNO Chair

Christopher Cliffe (CRANAplus), CoNNO Deputy Chair

Julianne Bryce (Australian Nursing Federation), CoNNO Secretariat

Robyn Coulthard (Congress of Aboriginal and Torres Strait Islander Nurses)

Helen Gosby (Australian College of Nurse Practitioners)

Kim Ryan (Australian College of Mental Health Nurses)

Linda Oliver (Australian Women's Health Nurse Association)

Marija Juraja (Australasian College for Infection Prevention and Control)

Terry Swanson (Australian Wound Management Association)

Action items from May 2012

There are no outstanding items from the September 2012 CoNNO Member Meeting.

Correspondence

The CoNNO Secretariat has circulated emails relating to conferences, media releases, meetings, newsletters and projects to CoNNO members for their involvement, information and further circulation to their respective memberships. A listing of relevant events and conferences is available under 'calendar' on the CoNNO website. Details of correspondence sent and received by CoNNO is held by the Secretariat.

Budget and funding

The ANF, as fund holders for CoNNO, secured another 2 years funding for 2013/14 and 2014/15 from the Australian Government Department of Health and Ageing in May 2013. In accordance with the 2012/13 Deed of Variation to the CoNNO Standard Funding Agreement, the Secretariat is due to submit the final report for this funding round to DoHA mid-June 2013. The first Progress Report for the new round of funding is due at the end of 2013.

Dates for 2013 CoNNO meetings

The next CoNNO member meeting for 2013 will be held in Sydney in October 2013. The next CoNNO Council meeting is scheduled to be held as a face to face meeting on 30 August 2013.

Julianne Bryce
ANF Senior Federal Professional Officer
CoNNO Secretariat