NNO Meeting – Friday 19 October 2007
Agenda Item 7 – Minutes of the Previous Meeting

1. **Welcome**

Members were welcomed to the meeting by Rosemary Bryant, and Fiona Armstrong (ANF) from the secretariat of the National Nursing Organisations.

2. **Attendance**

**PRESENT**

Mary Fenech  
Australasian Hepatology Association

Garry Fehring  
Australasian Rehabilitation Nurses Association

Belinda Davis  
Australasian Sexual Health Nurses Association Inc

Lesley Everingham  
Australian Association of Stomal Therapy Nurses

Wendy Sansom  
Australian Association of Stomal Therapy Nurses

Elizabeth Ruschenena  
Australian Association of Maternal Child & Family Health Nurses

Allison Slykerman  
Australian Association of Maternal Child & Family Health Nurses

Shelley Reid  
Australian College of Neonatal Nurses

Tina Kendrick  
Australian College of Critical Care Nurses

Vicky Jackson  
Australian College of Operating Room Nurses

Sue Scott  
Australian Confederation of Paediatric & Child Health Nurses

Jan Alford  
Australian Diabetes Educators Association

Nicole Brooke  
Australian Nurse Teachers Society

Anne Sargent  
Australian Nurses for Continence

Joan Ostaszkiewicz  
Australian Nurses for Continence

Merrill Rowland  
Australian Nurses for Continence

Christine Ashley-Coe  
Australian Nursing and Midwifery Council

Fiona Armstrong  
Australian Nursing Federation (NNO Secretariat)

Andrew Cashin  
Australian Nurse Practitioners Association

Desley Hegney  
Australian Rural Nurses and Midwives

Mignon Aistrope  
Australian Women’s Health Nurses Association

Margo Asimus  
Australian Wound Management Association

Gabrielle Prest  
Cancer Nurses Society of Australia

Roslyn Lockhart  
Congress of Aboriginal and Torres Strait Islander Nurses

Margaret Tabone  
Flight Nurses Australia

Anne Wilson  
Gastroenterological Nurses College of Australia

Maryanne Craker  
National Enrolled Nurse Association

Joanne Foster  
Nursing Informatics

Evelyn Hovenga  
Nursing Informatics

Cathie Pigott  
Palliative Care Nurses Australia

Rosemary Bryant  
Royal College of Nursing, Australia

Elizabeth Foley  
Royal College of Nursing, Australia

Mark Smith  
Royal District Nursing Service

Tracey Osmond  
The College of Nursing

**OBSERVERS**

Belinda Moyes  
Chief Nursing Office

**GUESTS**

Julianne Bryce  
Australian Nursing Federation

Amanda Adrian  
Australian Nursing Federation
2.1 Apologies

Debra Thoms  Chief Nursing Officer
Joanne Male  Department of Health and Ageing
Dr Wafa El-Adhami  Department of Health and Ageing
Dianne Knight  Department of Health and Ageing
Sharon Eriksson  Australasian Neuroscience Nurses’ Association
Jo Perks  Australasian Sexual Health Nurses Association Inc
Kim Ryan  Australian College of Mental Health Nurses
Jennifer Rabach  Australian College of Operating Room Nurses (resigned)
Belinda Caldwell  Australian Practice Nurses Association
Lynda Hardy  Australian and New Zealand Urological Nurses Society
Gordon Firth  Australian and New Zealand Urological Nurses Society
Sue Monaro  Clinical Nurse Consultants Association of NSW
Toni McCallum Pardey  College of Emergency Nursing Australasia
Denise Dignam  Council of Deans of Nursing and Midwifery
Gisella Laughton  Community Nurse Audiometrists Association
Margaret Male  Geriaction Inc
Moya Conrick  Nursing Informatics Australia (resigned)
Mary Roberts  Thoracic Society of Australia and New Zealand
Jane Civitico  Thoracic Society of Australia and New Zealand

3. Confirmation of Agenda

4. Minutes of the previous meeting – 11 May 2007

The minutes of the previous meeting held on 11 May 2007 were accepted as a true and accurate record of the meeting, with two changes to the attendance amended and approved.

ACTION: minutes to be posted on the website once amended.

5. Business arising from the previous meeting

All action items completed.

6. Member Reports

Chief Nursing Officers – Meet four times per year face to face as well as via teleconferences. After each meeting a key message is put up on the website. Now auspice two groups, Mental Health Nurse Advisors and the Maternity/Midwifery advisors. Challenges re nursing education. Work on continuing competence. Reporting back to Health Workforce Principal Committee the recommendations on key areas of reform. Another paper on labour force census – the return rate declining especially among younger nurses.

RCNA – Letter writing campaign for nursing education in TAFE. College of Nursing raised that if accreditation was provided it was not against the legislation. Rosemary responded that that is why lobbying efforts were directed.

ACCCN – AGM is coming up. New board will be voted in. Reviewing the constitution with focus on governance. Sent press release in response to Howard Government policy. Tina Kendrick last attendance at NNO meeting.


The College of Nursing – Hard copy of report was circulated.

ADEA – Reviewing core competencies. Medicare item no.s, many diabetes educators now moving into private practice. Conference in New Zealand.
AAMCFHN – Conference in Sydney. Reviewing Constitution. Construction of website. Represented on National Steering Committee. National Action Plan accepted by Beyond Blue. Federal and State funding of project. (training, assessment & pathways to care by May 2008). Query re about pool of contacts for governance work, suggestions included the Associations Forum (peak body for not for profit organisations) and Not For Profit Network who offer advice, education, seminars etc.


ANTS – Reviewing constitution and name change, may consider international members. Conference. Looking at developing resources for members. Research on nurse educators.


Palliative Care – New website. 2nd national conference in Adelaide, South Australia 2008.

RDNS – Commenced secondment to external relations looking to promote community nurses. ACCNS closure.

ASHNA – Developing website. Working on governance issues. Working on increasing membership (currently 150 members). Competency standards circulated for comment. List serve very popular with comments/discussions re Hepatitis C & vaccinations. Attended Australasian Sexual Health Conference. AGM is coming up. Board member going for governance training.


ANFC – Providing grants for members to do CPD. 240 members nationally. Representatives on DoHA committees & National Continence Advisory Committee. Website review. Undertaking governance work. Collaborate with national organisation for continence. Developed subcommittee to advise on professional issues & provide advice/ mentorship to members. Reviewing competency standards. Input in a national scheme on continence aids. Attendance at international conferences. Request assistance regarding specialisation status (not gerontics) concerned at place in N3ET framework and the effect at national registration level.

Discussion re. national registration - 4 categories of nurses are: ENs, RNs, Midwives, NPs.

AHA – Concerns re. specialisation and how emerging areas will be classified. Involved in consortium Hep B alliance & NSW Cancer Society. Applied to ministerial advisory committee on HIV & Hep C and approved. Draft competency standards being tested in focus groups. Hope the standards will form basis of some education programs. Concerns about some nursing specialist education. Setting up a website with funding from pharmaceutical company. Conference in Perth. Nominations for executive at AGM. Increase in membership.

ARNM – CEO resigned, acting part time at present. Membership drive has been successful with AINs now included in membership. Australian Government funds for secretariat, need to improve governance or lose the funding. Established memorial scholarship in honour of Edie Smith. Putting endnote library on website. Running mental health workshops until end 2007.


ACNN – Competency review, 2nd edition to be published shortly. Part of international council, with conference in India (960 nurses – 800 were Indian).
AWHNA – 100 members, majority of members in rural and regional areas. Updating guidelines. Competencies now available on website. Education subcommittee. CPD committee, CPD day in 2008. AGM. Scholarships available. Invite from Greater Western Area Health Service in NSW to attend education forum to discuss models of care, guidelines, competency standards etc.

ANMC – Report was circulated before the meeting. Forums for continuing competence are underway. Seeking funding for National Decision Making Framework. Attended ICN conference. The ANMC provides secretariat support to the Western Pacific South East Asian Region Regulators (WP/SEAR), and as part of this is co-ordinating a mentoring program for the region. The next WP/SEAR meeting will be in Singapore in 2008.

NENA – 1st ever press release sent out on nursing education. Thank NNOs for support. Concerns re ‘dumbing down’, lack of nurse educators, need more scholarships, need funded graduate programs for ENs like RN program, recommended ongoing lobbying to oppose the fed government proposal. New NENA office, phone, email & website. More formal face, employed company to run office, manage membership and run conference. May apply for funding for governance. Involved in ANMC accreditation project. Conference 16-17 October 2008 Perth.

ACPCHN – 1000 members nationally. National executive meeting once a year. 2nd yearly conference in Darwin, May 2008. 5 position statements out and available on website. Competencies being reviewed. On completion of the NNO governance survey, found some gaps in own governance. Considering name change & may update constitution. Thank NNOs for their progress and support. Quarterly journal.

ANPA – Membership of 320. Working on governance, have constitution but developing policies. Considering name change & status. Moving from Incorporated in NSW to Company Limited by Guarantee. Engaging in debate on MBS & PBS. Continuing dialogue with Roxon & Abbott. Phys Ass role of concern. AMA input a hegemonic attempt to control health care. ACORN surgical assistant, trying to see how this will fit in NP role.

NIA – Last meeting for Evelyn Hovenga as she is retiring. Ad from NEHTA seeking nurses to join committees. Nurses need to engage in ehealth agenda. Canadian nurses collecting national data on nursing interventions. Need to computerise our clinical knowledge effectively. Nurse leadership conference. New executive board voted in.


ACTION: Invite Safety and Quality Commission to next NNO meeting.

ACTION: Secretariat to raise concerns re. specialty framework with the HWPC (Peter Carver).

7. Governance Framework / Constitution

Amanda outlined process to date. Midwifery – RB spoke about the fact that the Australian College of Midwives were members in the past. ACM originally a member of NNOs until 2005. RB asked if NNOs want midwives to rejoin or do we want midwives in the constitution. AA proposed a preamble to cover that and to include opportunity for review as per in Gov. Framework.
Suggestion re formally invite ACM back to NNOs. Leave NNO name as is for now. Preamble to include process for future language changes in the constitution.
Agreement to leave governance principles as is. Vision 2 was chosen.
Structure – take out treasurer and media liaison.
Media liaison should be the chair and not in the constitution but in a policy.

Postal vote to be conducted post meeting among members, to provide reasons or amendments if voting no. Need 75% of 100% for endorsement.

**ACTION:** Include NNO glossary in gov framework, FA to provide AA with glossary

**ACTION:** Develop ToR for subcommittees

**ACTION:** FA to write to DoHA to confirm support for governance work and provide a copy of governance framework for approval

**ACTION:** Members to advise secretariat of date of joining and secretariat to update the registry

**ACTION:** Secretariat to conduct a postal vote post meeting for endorsement of the final draft #11 for response within two weeks.

### 8. Secretariat/Budget/Funding Reports

DoHA - $30,000 (2 meetings per year)
N3ET - $20,000 (meeting/travel/secretariat/gov. training)
Report due to DoHA on 1 November 2007.
1st E Bulletin was sent out to members.
Tina Kendrick from ACCCN & Anne Wilson from GENCA have agreed to be NNO mentors.

**ACTION:** Add ACCCN & GENCA to mentors program

**ACTION:** NNO funding report to go on website and include all meeting expenses, secretariat expenses and consultants (Amanda Adrian & Kathy Rainbird-survey analysis).

### 9. NNO Website

In progress.

### 10. Governance Survey

Results are being collated. 31 responses from 52 members.

### 11. Subcommittee Reports

11.1 Ehealth –
ANF Nurses and I.T. Report now available.
Ehealth position statement will be circulated to NNO members for comment after meeting.

**ACTION:** NNOs to write to Moya Conrick in recognition of her contribution

**ACTION:** FA to circulate ehealth position statement for response.

11.2 Research –
Proposal for NNO hosted Nursing Research Symposium in March 2008. Nursing symposium subcommittee includes Nicole Brooke ANTS, Mark Smith RDNS.
Research position statement & issues paper, to be recirculated with 2 weeks for feedback.

**ACTION:** FA to circulate research papers for response.

**ACTION:** Research subcommittee to meet to discuss obtaining funding for a symposium & plan to hold in early 2008.
12. **Federal Government proposal to put enrolled nurse education back into the hospital setting**

Rosemary met with the department about this. Expressions of interest have gone out.

NNO meeting expressed support for NENA’s concerns re nursing education and declared support for NENA’s position opposing the federal government proposal re enrolled nurse education.

13. **Midwifery – do the NNOs represent and/or provide leadership and/or advocate for midwives?**

*ACTION: RB to write/contact ACM asking if they wish to rejoin.*

14. **Achieving specialisation status for nurse continence advisors (ANFC)**

15. **AJAN online**

*ACTION: recirculate AJAN email.*

16. **Correspondence**

- Resignation from Jennifer Rabach (ACORN) and Moya Conrick (NIA).
- Fertility Nurses of Australasia resignation.
- Australian College of Occupational Health Nurses (ACOHN) closure.
- Australian Urological Nurses Society (AUNS) name change to Australian and New Zealand Urological Nurse Society (ANZUNS).
- ADEA publication recently published *The Credentialled Diabetes Educator in Australia – Role and Scope of Practice*

*ACTION: Letter to Jennifer Rabach to thank for contribution to NNOs*

17. **Applications for membership**

Considerations of new membership applications by the Australian and New Zealand Society for Vascular Nursing.

Membership on hold until the governance framework is finalised (develop clearer membership criteria and member obligations).

*ACTION: notify ANZSVN of process for considering applications, and will consider once gov framework is endorsed. Invite to next meeting as an observer & application will be considered at that meeting.*

18. **Other Business**

- Indigenous Health – NNO show of support for CATSIN delegates statement.
- NNO subcommittee to develop NNO position statement (Roslyn Lockhart, Belinda, Sue Scott, Elizabeth, Tina Kendrick). Could then be used to lobby and demonstrate concern to other health care stakeholders.

*ACTION: Circulate the reconciliation statement put forward at the CATSIN conference.*

*ACTION: Develop NNO position statement.*

19. **Meeting for 2008/09**

- Friday 2 May 2008 – Sydney, Monday 20 October 2008 – Melbourne,
- Friday 8 May 2009 - Sydney