

CoNNO Secretariat Report for August 2011 to May 2012

Secretariat Team

The CoNNO Secretariat team is based at the Federal Office of the ANF in Melbourne. The team consists of: Anastasia Shianis, Administrative Assistant to the ANF Federal Professional Team; Julianne Bryce, Senior Federal Professional Officer; Elizabeth Foley, Federal Professional Officer; Sotiria Stefanis, ANF Finance Officer; and Kristy Male, Administrative Assistant to the Federal Communications Team. Anastasia organises CoNNO Council and members meetings, attends to agendas and minutes, maintains CoNNO files, coordinates email traffic and accommodates the many requests of CoNNO Council and members. Myself and Elizabeth, field enquiries, draft documents and prepare reports and submissions to the Department of Health and Ageing. Sotiria maintains accounts, financial records and prepares balance sheets for Council and the Department. Kristy provides IT support, format reports, submissions and surveys and along with Anastasia, maintains the CoNNO website. Many thanks to the CoNNO Secretariat Team, the Chair and the Council and for their continuing work on behalf of CoNNO.

Council Members

Current CoNNO Council consists of:

Kim Ryan (Australian College of Mental Health Nurses) – Chair
Tracey Osmond (The College of Nursing) – Deputy Chair
Julianne Bryce (Australian Nursing Federation) – Treasurer
Helen Gosby (Australian College of Nurse Practitioners)
Belinda Caldwell (Australian Practice Nurse Association)
Robyn Coulthard (Congress of Aboriginal and Torres Strait Islander Nurses)
Lyn Hinspeter (CRANAplus)
Maryanne Craker (National Enrolled Nurses Association)
Debra Cerasa (Royal College of Nursing, Australia).

The CoNNO Council meets face-to-face twice a year and via teleconference twice a year.

Council Elections

As of July 2012, there are two council positions due for re-election. This is due to the unification of the Royal College of Nursing Australia and the College of Nursing. Many thanks to Tracey Osmond, Deputy Chair and Debra Cerasa, Council member for undertaking the role of CoNNO Councillors. Tracey has served four years on Council, two terms as Deputy Chair and Debra is nearing completion of a two year term. Their work in supporting CoNNO is greatly appreciated. An additional three council positions will be due for re-election in October 2012. These are the Council positions currently held by Kim Ryan, Lyn Hinspeter and Maryann Craker. These Councillors are eligible for re-election. A new Chair will need to be appointed following this election. Following the May and September Member Meetings, an email will be forwarded to members calling for nominations. If more nominations are received than there are positions an email ballot will be conducted.

Action items from August 2011

There are no outstanding items from the August 2011 CoNNO Member Meeting.

Representing the national interests of nurses in all sectors of the health profession

Secretariat: Australian Nursing Federation | Level 1, 365 Queen St | Melbourne | VIC 3000 | Australia
Telephone: +61 3 9602 8500 | Fax: +61 3 9602 8567 | Email: conno@conno.org.au | www.conno.org.au

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Correspondence

The CoNNO Secretariat has circulated emails relating to conferences, media releases, meetings, newsletters and projects to CoNNO members for their involvement, information and further circulation to their respective membership. A list of the correspondence sent and received is held by the CoNNO Secretariat.

e-Bulletins

Quarterly e-Bulletins are produced by the CoNNO Secretariat. The January e-Bulletin is available on the CoNNO website www.conno.org.au.

CoNNO Council meetings

CoNNO Council met face to face on Thursday 23 February 2012 in Melbourne to review the CoNNO Strategic Plan. Following this meeting a Strategic Plan evaluation survey was developed by Council for circulation to members. Many thanks to Tracey Osmond for her work on developing the survey. Responses to the survey are due by the end of May 2012. Results will be collated and used to revise a draft Strategic Plan to be considered by members and discussed at the September Member Meeting.

Budget and funding

In accordance with the CoNNO funding agreement, the Secretariat submitted the CoNNO Progress Report in January 2012. The CoNNO Secretariat met with the Department of Health and Ageing on 17 April 2012 to discuss CoNNO funding for 2012/13. The Secretariat will submit a funding proposal for 2012/13 later this month. The final report to DoHA for the 2011/12 funding agreement is due in August this year.

Dates for 2012 CoNNO meetings

The remaining CoNNO member meeting for 2012 will be held on Friday 28 September in Sydney. CoNNO Council meetings are scheduled for 21 June (face to face in Melbourne) and 28 August (teleconference) 2012.

Julianne Bryce
ANF Senior Federal Professional Officer
CoNNO Secretariat

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